

Implementation Regulations Governing Provision of Distance Learning by Junior Colleges and Institutions of Higher Education

September 8, 2006	Promulgated by the MOE via official letter Tai San Tzu No. 0950130239C
June 20, 2016	Amended by the MOE via official letter Tai Chiao Tzu (2) Tzu No. 1050067651B
March 29, 2019	Amended and Promulgated via official letter Tai Chiao Kao Tung Tzu No. 1080038536B

- Article 1 These Regulations have been formulated in accordance with the provisions of Article 30 of the *University Act* and Article 35 of the *Junior College Act*.
- Article 2 In these Regulations the term “distance learning” refers to teaching and learning conducted by instructors and students using media such as telecommunication networks, computer networks, and video channels. In these Regulations the term “distance learning course” refers to single subjects in which one half or more of the number of teaching hours are undertaken in distance learning mode. The number of teaching hours of the distance learning courses referred to in the preceding paragraph includes the hours of lectures, interactive student-instructor discussions, tests, and other learning activities.
- Article 3 Junior colleges and institutions of higher education (hereinafter referred to as “educational institutions”) offering distance learning shall designate a unit that will be responsible for handling distance learning matters and, if a course requires it, may arrange for a teaching assistant to help with the teaching, or provide assistance to produce teaching materials.
- Article 4 Educational institutions providing distance learning shall do so using a learning management system which is equipped to handle distance

learning implementation, students' learning performance records, and other learning support functions.

Article 5 If an educational institution offers distance learning courses, the unit that will offer a course shall draft a course plan in accordance with the educational institution's regulations, and in accordance with the provisions of the *Enforcement Rules of the University Act* and the *Junior College Act* regarding curriculum planning and evaluation procedures, the course plan shall be submitted to an educational institution-level committee and may be offered if it is approved. Each approved course plan shall be posted on the internet.

The course plan referred to in the preceding paragraph shall clearly state the course objectives, the target students, a course outline, how students will access the course, interaction and discussion between students and instructors, performance evaluation methods, and matters to pay attention when participating in classes.

Article 6 If a student completes a distance learning course with satisfactory results and the calculation of the credits is in accord with the provisions of the *Enforcement Rules of the University Act* and the *Enforcement Rules of the Junior College Act*, the educational institution will award credits for the course and include those credits in the total credits for graduation.

The total number of credits awarded for completing distance learning courses referred to in the preceding paragraph is not permitted to exceed half of the credits required for graduation.

Article 7 Educational institutions which offer digital learning in-service Master's

program shall apply for review and approval from the Ministry of Education (“the MOE”) in accordance with relevant regulations. The program shall be implemented only upon approval. The calculation of total graduation credits for these programs is not subject to the restrictions specified in the second paragraph of the preceding article. The enrollment quota for each digital learning in-service Master’s program is limited to 30 students per class. The MOE may specify the validity period for program offerings and enrollment. Enrollment quotas for these programs shall be included in the institution’s total enrollment capacity as approved by the MOE; however, additional quotas may be permitted upon the MOE’s approval. Graduation certificates for digital learning in-service Master’s program shall indicate that the mode of instruction was distance learning.

Article 8 If an educational institution plans to offer distance learning courses cooperatively with an educational institution overseas, it is limited to doing so with an educational institution overseas that is on the reference list of foreign universities made public by the MOE, or one that has been accredited by the local government authority for such educational institutions or by the professional accreditation agency for education in the country where it is located.

Article 9 Educational institutions shall carry out regular evaluations of the distance learning courses they are offering and the results of offering the courses. The regulations governing such evaluations shall be set by each educational institution.

Educational institutions shall keep the evaluation reports produced in

accordance with the provisions of the preceding paragraph for at least five years.

Article 10 The MOE may visit an educational institution to inspect or evaluate the results of its distance learning. If the inspection results identify any shortcomings or lack of compliance with regulations, the MOE shall notify the educational institution that it must take corrective action within a prescribed period. If the educational institution does not do so, the MOE may, based on relevant regulations, reduce part or all of the educational institution's incentive awards or funding subsidies or prohibit the educational institution offering its distance learning courses.

Article 11 Distance learning courses offered by open universities shall be handled in accordance with the provisions of the *Open University Establishment Act*, rather than these Regulations.

Article 12 These Regulations shall be implemented on the date of promulgation.