

# National Chengchi University Regulations for Interscholastic Course Selection in Taiwan

Approved by the Academic Affairs Meeting on Jun 14, 1996

Amended and approved by the Academic Affairs Meeting on Jan 7, 2002

Approved for future reference by the Ministry of Education in letter Tai (91) Kao Tze 91018828 on Feb 8, 2002

Amended and approved by the Academic Affairs Meeting on Dec 28, 2009

Approved for future reference by the Ministry of Education in letter Tai Kao Tze 0990049394 on Apr 7, 2010

Issued by Letter No. Cheng Jiao Zih 0990008212 on Apr 15, 2010

Amended and approved by the Academic Affairs Meeting on Jun 7, 2021

Approved for future reference by the Ministry of Education in letter Tai Chiao Kao 1100087167 on Jul 19, 2021

Issued by Letter No. Cheng Jiao Zih 1100021217 on Jul 28, 2021

Article 1. The National Chengchi University Regulations for Cross-campus Course Selection in Taiwan (hereinafter referred to as the "Regulations") are established by National Chengchi University (NCCU) in accordance with the University Act, the enforcement rules of the University Act, and NCCU regulations.

Article 2. NCCU students selecting courses offered by other universities shall seek approval from the relevant department or college.

Students from other universities selecting NCCU courses shall seek the consent of their university, the instructor of the course in NCCU, and the department or college offering the course in order to take the courses.

Article 3. NCCU students selecting courses offered by other universities may be allowed to do so based on the premise that NCCU does not offer the course selected in the specific semester.

NCCU students may select a maximum of 6 credits per semester. Those pursuing a double major, minor degree, teacher training program, or with other special reason may be exempted from the aforesaid maximum credit limit upon application on an individual basis.

Departments and institutes may set their own limits on the number of credits that students are allowed to select via interscholastic courses throughout the semester and other relevant rules in addition to those under these Regulations.

NCCU students selecting interscholastic courses shall pay the credit fee in accordance with the regulations of the respective university. Students taking courses in partner universities shall follow the terms of the collaboration agreement. For relevant regulations, please refer to NCCU's list of tuition fees.

Article 4. Students from other universities selecting NCCU courses shall pay the credit fee in accordance with the regulations; students shall also pay the internship fee for selected courses that include an internship.

NCCU's regulations on credit fee payment are as follows:

1. Undergraduate course credit fees shall be charged in accordance with the charging regulations of the department or college offering the course. Postgraduate course credit fees shall be charged in accordance with the payment regulations of the department or college offering the postgraduate course.

2. International students (including Chinese students) taking NCCU's general courses or courses priced at a special level (such as teacher training courses) shall be charged twice the amount of the original credit fee.
3. Credit fees for courses priced at a special level, such as those from on-the-job master programs, shall be charged in accordance with the payment regulations of the specific program.
4. For zero-credit courses, a credit fee shall be charged according to the number of weekly course hours.
5. For courses offered by partner universities, the terms of the collaboration agreement shall be followed.

After completion of course selection, applications for dropping of courses and refund shall not be accepted unless the course is canceled due to low enrollment.

Article 5. Students selecting interscholastic courses should fill in required particulars in the interscholastic course selection system and print out the application form. The form should be submitted to the Registration Section of the Office of Academic Affairs within the stipulated course selection period of the specific semester to complete the course selection procedure. Applications noncompliant with the regulations or submitted past the deadline shall be regarded as null.

Article 6. Course selection, fee payment, class attendance, issuance of grades, and so forth shall be conducted according to the regulations of the university NCCU students select the courses from.

Course selection, fee payment, class attendance, issuance of grades, and so forth shall be conducted according to NCCU regulations for students from other universities selecting NCCU courses. Upon the conclusion of each semester, the Office of Academic Affairs shall forward the academic transcripts of the interscholastic courses to the university students are enrolled in.

Article 7. These regulations and any amendments shall be approved by the Academic Affairs Meeting, shall be submitted to the Ministry of Education for reference, and become effective after promulgation by the President.