

**NATIONAL CHENGCHI UNIVERSITY**  
**Directives for Subsidies to Encourage Faculty in Developing**  
**English as a Medium of Instruction (EMI) Courses**

July 15, 2024	Approved by the President and to be implemented
August 29, 2024	Promulgated via official letter Cheng Chiao Tzu No. 1130027067
December 5, 2024	Amended and passed by the Bilingual Education and Multicultural Promotion Committee
December 24, 2024	Approved by the President and to be implemented
December 27, 2024	Promulgated via official letter Cheng Chiao Tzu No. 1130044326

- Article 1      National Chengchi University (NCCU or “the University”) formulates the NCCU *Directives for Subsidies to Encourage Faculty in Developing English as a Medium of Instruction Courses* (“the Directives”) to enhance students’ English proficiency and international competitiveness, to foster an English-medium teaching and learning environment, and to encourage faculty to offer courses using English as a medium of instruction.
- Article 2      The term “English as a Medium of Instruction (EMI) courses” referred to in the Directives shall be courses in which teaching materials, instruction, interaction, discussion, grading, and presentation of course outcomes are all conducted in English. However, other languages may be used under specific circumstances, such as group discussions or explanations of professional terms and complex concepts.
- General language courses (including relevant professional courses that shall be taught in English), courses for in-service program, courses that are self-funded by credit fees, or courses that have received other subsidies are ineligible for application.
- Article 3      The subsidies and related matters for EMI courses at the University are managed by the EMI Program Working Group Meetings, chaired by

the Executive Director of the Bilingual Education and Multicultural Promotion Office (BMO).

Article 4 Full-time and part-time faculty of the University that offer EMI courses may be granted subsidies.

Co-offered EMI courses (intra-college, cross-college, or cross-degree-level) shall be subsidized only once. If an EMI course meets the criteria for both distance learning and the subsidies in the Directives, it shall only choose one type of subsidy.

The aforementioned EMI courses shall have at least one student from the University enrolled. Courses with 40 or more domestic students or 10 or more international students enrolled shall be prioritized for subsidies for course operational expense.

Article 5 EMI courses subsidized under the Directives are primarily three-credit courses. Subsidies for course material development shall be granted based on the following principles:

1. For three-credit EMI courses, a subsidy of NT\$ 6,000 is granted.
2. For two-credit EMI courses, a subsidy of NT\$ 3,000 is granted.
3. For one-credit EMI courses, a subsidy of NT\$ 1,500 is granted.
4. For newly established EMI courses, a subsidy of NT\$ 10,000 is granted for undergraduate courses, and NT\$ 5,000 for master's and doctoral courses.
5. For continuing EMI courses, a subsidy of NT\$ 1,500 is granted regardless of the degree levels.

If an EMI course is co-taught by two or more faculties, the subsidy shall be given based on the percentage of lecture hours.

The amount of subsidies for course material development may be adjusted by the Committee based on the annual budget allocation.

Article 6 The applying units for these subsidies shall be the colleges or other course-offering units. The applying units shall submit the application in accordance with the schedule and related materials announced by the Office of Academic Affairs.

Article 7 Faculties receiving subsidies shall participate and share their teaching reflections in EMI teaching experience exchange sessions, workshops, or course observation activities organized by the University's BMO or the Center for Teaching and Learning Development (CTLTD).

Article 8 The subsidies stipulated in the Directives are funded by the Ministry of Education's Program on Bilingual Education for Students in College (BEST), other government subsidies, or the University's self-raised funds. The actual subsidy amounts and quotas shall be determined based on the annual budget. In the event of budget interruptions or reductions, the University reserves the right to suspend or reduce the scale of the subsidies.

Article 9 The Directives shall be passed by the Bilingual Education and Multicultural Promotion Committee, submitted to the President for approval, and then promulgated and implemented. Any amendments shall be processed accordingly.