

National Chengchi University Microprogram Regulations

Approved on June 6, 2022, during the second semester of the academic year 110, at the second Academic Affairs Meeting.

Amendments to Articles 1, 2, 3, and 4 approved on June 5, 2023, during the second semester of the academic year 111, at the second Academic Affairs Meeting.

Issued on August 17, 2023, as per Letter No. 1120025763.

- Article 1 To enhance our students' competencies and promote systematic learning, these regulations are established.
- Article 2 Each teaching and research unit within the university may plan and establish microprograms consisting of 8 to 12 credits. These can be classified as "Introductory Microprograms" or "Advanced Microprograms" based on the combination or characteristics of the course.
- Microprogram courses may include foundational, core, advanced, or applied stages, primarily focusing on professional courses. However, the foundational stage of "Introductory Microprograms" may be designed as a general education course, limited to one course.
- Article 3 Units planning to establish microprograms must clearly define the program name, objectives, course structure, required subjects, and credits, along with other relevant regulations. These plans must be approved by the appropriate faculty-level meeting of the primary course-offering unit and submitted to the Office of Academic Affairs for record.
- Article 4 Microprograms are managed by their respective teaching and research units. Students who complete the required subjects and credits with passing grades may apply for a completion certificate from the unit that established the microprogram.
- Article 5 Microprogram courses, except for repeated courses that require approval from the student's major department, shall count towards graduation credits by their respective colleges, departments, or institutes. Graduate students (Master's and Ph.D. students) taking undergraduate courses will not have those credits and grades included in the calculation of semester or graduation grades.
- Article 6 Students who previously studied in microprogram-setting units but did not qualify and later re-enroll may, with approval from the setting unit, apply for credit transfer, provided they have completed at least

one course in the microprogram.

Article 7 Undergraduate students enrolled in microprograms are not charged credit fees. Graduate and doctoral students, as well as undergraduates who delay graduation, shall pay credit fees and related expenses according to the current academic year's tuition and fee standards of the university.

Article 8 Students who have met the graduation requirements of their original department or institute but have not completed the required subjects and credits of the microprogram are not permitted to extend their period of study.

Article 9 Any matters not covered in these regulations shall be handled in accordance with the university's regulations and relevant laws.

Article 10 These regulations, upon approval by the Academic Affairs Meeting, shall be promulgated and implemented by the President. The same procedure applies to any amendments.