

# National Chengchi University

## Directives for the Recognition of General Education Credits

Passed by the 2nd Academic Affairs Meeting, Fall Semester, Academic Year 2019-20, December 16, 2019

Article 3 Amended and passed by the temporary Academic Affairs Meeting, Winter Semester, Academic Year 2019-20, February 17, 2020

Issued by official letter Cheng Jiao Zih No. 1090061954, August 4, 2020

Articles 2 through 4, and 6 Amended and Passed by the 2nd Academic Affairs Meeting, Fall Semester, Academic Year 2020-21, December 21, 2020

Issued by official letter Cheng Jiao Zih No. 1100001456, January 28, 2021

Passed by the 2nd Academic Affairs Meeting, Fall Semester, Academic Year 2021-22, December 19, 2021

Issued by official letter Cheng Jiao Zih No. 1120012516, May 2, 2022

**Article 1** To encourage students to engage in diverse and interdisciplinary learning, these directives are established to recognize credits from double majors, minors, and credit programs as general education credits.

**Article 2** Students taking double majors, minors, and credit program courses may apply for and, upon review and approval, have these courses recognized as either general or college general education credits, but not as core general education credits.

Students should seek credit recognition in the category passed by the general education domain panel, submitted by the course-providing unit.

Credit recognition for Chinese and Foreign Language General Education will be handled according to the regulations set by the respective course-providing units.

**Article 3** The following principles apply to students seeking to have their double majors and minors recognized as general and college general education credits:

1. Eligibility for Application: Students who take double majors or minor credits according to the university's Regulations for Students Taking Double Majors and Minors and who, in the expected graduation semester, have the qualification to take courses and have obtained two-thirds or more of the credits required by the department, may apply to have these credits recognized as general education credits.
2. Credit regulations: The recognition of double major credits is limited to a maximum of nine credits. Each minor is limited to six credits, with a combined limit of nine credits for two minors.

3. Recognition Process: Students must submit their application to the Registration Section of the Office of Academic Affairs for review and approval to complete the recognition. When applying for substitutes as double major or minor subjects, approval from the respective department(s) is required first.

**Article 4** Students seeking to have their credit program courses recognized as general education credits must follow the principles below:

1. Eligibility for Application: Students enrolled in the credit programs abiding by the university's Credit Program Establishment Regulations may apply to have professional courses within the credit program recognized as general education credits.
2. Credit Limitations: The recognition of credit program courses is limited to a maximum of three credits.
3. Recognition Process: Students must submit an application form, which, upon confirming the eligibility and the courses being part of the program's listed subjects by the program provider, will be sent to the Registration Section of the Office of Academic Affairs for approval to complete the recognition process.

**Article 5** Prior to the 2019 academic year, students who took professional courses in place of general education courses according to the University's Directives for General Education Center' Establishment of General Education Courses and Professional Course Substitution may apply to have these recognized as general education credits, with a cap of six credits in the corresponding general education categories.

**Article 6** When students apply for the recognition of general education credits in accordance with these directives, the professional courses submitted must not be required (required elective) courses of their respective departments and the total credits for such courses are capped at nine. Once approved, the recognition cannot be revoked or altered.

**Article 7** Application Period: For the fall semester, applications must be submitted by December 30th, and for the winter semester, by May 30th.

**Article 8** Matters not addressed herein are subject to the university's Academic Regulations, National Chengchi University Regulations for General Education Course, and other applicable regulations.

**Article 9** These directives take effect following the approval from the General Education Committee and the Academic Affairs Meeting. Any amendments shall be processed accordingly.