National Chengchi University Regulations for the Implementation of Teacher Mentoring Program

Article 1   The Center for Teaching and Learning Development ("the Center") under National Chengchi University (NCCU or "the University") Office of Academic Affairs, formulates the NCCU *Regulations for the Implementation of Teacher Mentoring Program* to establish an excellent academic succession system.

Article 2   The mentorship team consists of a "Mentor" and a "Mentee."

Article 3   A Mentor must be a full-time faculty member of the University meeting one of the following conditions:

1.   Full-time professor of the University (including jointly appointed professor).

2.   Distinguished or Honorary Professor of the University.

3.   Faculty member (including jointly appointed member) who has received the "Ministry of Education Chair Professorship," "Ministry

of Education Academic Award," "National Science and Technology Council Outstanding Research Award," or the University's "Teaching Excellence Award", "Research Excellence Award" or "Outstanding Teaching Award".

Article 4   A Mentee must be an assistant professor or below of the University, who has not yet been promoted in accordance with the "New Faculty Promotion Regulations." Each eligible faculty member may apply for one mentor to form a mentorship team. Participation in New Faculty Orientation organized by the Center and other teaching enhancement related activities will also be considered as reference for determining qualifications.

Priority for mentee applications:

1. New assistant professor of the current year.

2. Assistant professor who joined within the last three years.

3. New associate professor of the current year.

4. Associate professor who joined within the last three years.

Article 5   Application period and process are as follows:

1. Applications are processed twice a year, in March and September respectively.

2. Mentors can form a mentorship team with one to three mentees based on their willingness. The application is submitted by the mentee.

3. Required documents for application:

1) Mentee application form.

2) Mentor profile form.

3) Mentorship activity planning form.

Article 6　The official duration of mentorship team activities is as follows:

1. March applicants: March to November.

2. September applicants: September to May of the following year.

Article 7　Mentorship team activities include individual and group activities, focusing on the exchange of teaching, research, and service experiences. Individual activity schedules are agreed upon by the mentor and mentee at the beginning of the activity, with the principle of meeting and discussing once a month. Group activities are organized by the Center for Teaching and Learning Development, including various seminars, workshops, and related events. All mentors and mentees are expected to participate to enhance team bonding and experience sharing.

Article 8　To facilitate the smooth operation of mentorship activities, a subsidy of up to NTD 20,000 per team per year is provided, subject to the Center's review and adjustment.

Article 9　The subsidies stipulated in the regulations are funded by the University's self-raised funds or government subsidies.

Article 10　The regulations shall be passed by the Academic Affairs Meeting and submitted to the President of the University for approval, and then promulgated and implemented. Any amendments shall be processed accordingly.