

## **NATIONAL CHENGCHI UNIVERSITY**

### **Regulations for Establishment of Credit Programs**

June 11, 2003 Approved by the 2<sup>nd</sup> Academic Affairs Meeting, spring semester, Academic Year 2002

October 18, 2004 Amended Article 7 and passed by the 1<sup>st</sup> Academic Affairs Meeting, fall semester, Academic Year 2004

June 04, 2007 Articles 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 Amended and renaming the Regulations by the 2<sup>nd</sup> Academic Affairs Meeting, spring semester, Academic Year 2006

June 02, 2008 Amended Articles 2, 4, 5, 7 and 10 passed by the 2<sup>nd</sup> Academic Affairs Meeting, spring semester, Academic Year 2007

March 19, 2012 Amended Articles 8 and 9 and passed by the 1<sup>st</sup> Academic Affairs Meeting, spring semester, Academic Year 2011

June 13, 2016 Amended Article 4 and passed by the 2<sup>nd</sup> Academic Affairs Meeting, spring semester, Academic Year 2015

December 11, 2017 Amended Articles 4, 5, 8 and 10 and passed by the 2<sup>nd</sup> Academic Affairs Meeting, fall semester, Academic Year 2017

December 16, 2019 Amended Articles 3, 6, 7 and 13 and passed by the 2<sup>nd</sup> Academic Affairs Meeting, fall semester, Academic Year 2019

May 15, 2020 Promulgated via official letter Cheng Chiao Tzu No. 1090012587

March 22, 2021 Amended Article 5 and passed by the 1<sup>st</sup> Academic Affairs Meeting, spring semester, Academic Year 2020

June 25, 2021 Promulgated via official letter Cheng Chiao Tzu No. 1100017432

October 18, 2021 Amended Article 5 and passed by the 1<sup>st</sup> Academic Affairs Meeting, fall semester, Academic Year 2021

June 05, 2023 Amended Articles 5 and 10 and passed by the 2<sup>nd</sup> Academic Affairs Meeting, spring semester, Academic Year 2022

August 01, 2023 Promulgated via official letter Cheng Chiao Tzu No. 1120022589

- Article 1 To integrate resources and encourage students to systematically study interdisciplinary courses for cultivating talents with diverse expertise, these regulations are formulated.
- Article 2 Teaching and research units of the University may plan and establish interdisciplinary credit programs across colleges, departments, or institutes, according to students' career planning, teaching, and research development needs. The inter-university collaborations mentioned above are limited to universities that have signed academic cooperation agreements with NCCU, aiming at ensuring teaching quality and reciprocal benefits between universities. Agreements are to be negotiated by the authorized colleges and shall be approved by the University before taking effect.
- Article 3 Credit programs shall be based on existing courses.  
If a new required course for a credit program is introduced, it shall be submitted to the University Curriculum Committee and approved by the Academic Affairs Meeting before it may be offered.
- Article 4 Teaching and research units proposing to establish a credit program shall submit a proposal in accordance with these regulations, which shall include the program's purpose, title, convener, members of the program committee, course planning and credits, eligibility, capacity limits, application and approval procedures, and other

relevant items. The proposal shall be submitted to the Office of Academic Affairs for review by the University Curriculum Committee and for filing at the Academic Affairs Meeting. The convener shall be the head of the unit responsible for integrating the program, such as the dean of a college, department chair, or center director.

To promote internationalization, the establishment of English and other foreign language credit programs at our university shall be reviewed by the OIC's International Cooperation Affairs Committee and then compiled and directly submitted to the aforementioned meeting for further review.

Enforcement rules for credit programs shall be approved by the Academic Affairs Meeting and announced; when necessary, they may also require approval from the Ministry of Education.

Article 5 Each credit program shall comprise at least fifteen credits, with at least one-third of the credits not being required courses of the student's major.

The course plan mentioned above shall include a general education course.

Credit exemptions may be granted for each credit program, and the related regulations are as follows.

- 1) Exemptions for students from NCCU and other universities (including the University System of Taiwan) are limited to 6 credits and may not exempt required courses or group courses in the credit program.
- 2) Students who previously enrolled at this university and studied in the credit program but did not qualify, and later re-enroll and apply for the program, may apply without the limitation of credit exemption and course scope, but shall take at least one course from the credit program.

Article 6 Undergraduate students enrolled in the credit program shall not be charged credit fees; however, graduate students and undergraduate students who delay graduation shall pay credit fees and related costs according to the tuition and miscellaneous fee standards for the current academic year.

Article 7 Courses taught within the credit program by NCCU full-time faculty members shall be counted towards their basic teaching hours.

Faculty teaching credit program courses may be employed as adjunct instructors, and such adjunct instructors shall be hired in accordance with the University's regulations.

Article 8 To enhance the teaching quality and the necessity of establishing credit programs, regular self-assessments shall be conducted by each credit program. If a program is to be discontinued or suspended, a special application describing guidance measures for current students shall be submitted.

Article 9 Students who have met the graduation requirements of their original department/institute but have not completed the designated courses and credits required by the credit program may not extend their duration of study, except for

those in the Teacher Education Program, who may apply for an extension according to the 'Regulations for Establishing a Center for Teacher Education in Universities.

Article 10 Students who complete the designated courses and credits of the credit program with passing grades may apply for a credit program completion certificate from the unit that established the credit program. Unapproved participants are not eligible for the completion certificate.

Applications for the completion certificate shall be submitted by the end of the graduation semester at the latest, though exceptions for late grade submissions affecting qualification may be made until one-third into the following academic semester, beyond which no applications shall be processed.

Credits earned from the credit program courses shall be counted towards graduation credits by each college, department, and institute, except for repeated courses, which shall be approved by the student's major department, and credits and grades for undergraduate courses taken by master's and doctoral students shall not be included in the calculation of their semester and graduation grades.

Article 11 Teaching and research units offering a credit program shall handle the related administrative matters in coordination with the Office of Academic Affairs.

Article 12 Matters not addressed herein shall be handled in accordance with the Academic Regulations and other applicable laws of the university.

Article 13 The regulations shall be passed by the Academic Affairs Meeting, and then promulgated and implemented by the President. Any amendments shall be processed accordingly.